

## Membership FAQ

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### Signing In

#### **How do I sign in to eatrightPRO?**

Go to [www.eatrightPRO.org](http://www.eatrightPRO.org) and click *Sign In*. Here, you can use username (your member ID number or email) and enter the password you used to create your account. If you cannot remember your password, click on the *Forgot Password* option. If you have never created an account, click *Create Account*, and follow the steps provided.

### Membership Dues

#### **What is the Career Starter Dues Program and how can I participate?**

The [Career Starter Dues Program](#) offers reduced dues rates for members in their first five years of Active category membership eligibility. Student members who recently established eligibility for a CDR credential will automatically be moved into this program and qualified individuals are automatically added to the program when applying online. You can also contact the Academy at [membership@eatright.org](mailto:membership@eatright.org) with additional questions.

#### **I am a dietetic intern, which membership category should I be in?**

If you are a dietetic intern, you are eligible for the Student member category. If you are already a Student member, simply renew your Student membership.

If you are an Active category member and have been accepted to and/or are beginning your Dietetic Internship, please download and complete a Returning Student application and submit to the Academy Membership Team along with verification of your acceptance/enrollment in your program.

#### **I am an Active category member and am going back to school to further my education, would I qualify for Student category membership?**

Yes, if you are an Active category member and will be enrolled full-time in a U.S. college/university recognized by the U.S. Department of Education, you can apply for Student category membership. Please download and complete a Returning Student application and submit the application along with verification of your full-time student enrollment and Student dues to the Academy Membership Team. You will need to reapply to the Returning Student category each year at renewal time.

#### **How do I change from Active to Retired category membership?**

Please email [membership@eatright.org](mailto:membership@eatright.org) or call our Member Service Center at 800/877-1600 Option 1 and a representative will be able to assist you.

*Note: Membership in the Academy of Nutrition and Dietetics is separate from the RD/RDN or DTR/NDTR credentials administered through the Commission on Dietetic Registration (CDR). Questions regarding your RD/RDN or DTR/NDTR credential can be directed to CDR at [cdr@eatright.org](mailto:cdr@eatright.org) or 800/877-1600, Option 2.*

### **How do I add or remove Auto-Renew?**

To add or remove Auto-Renew, please go to [www.eatrightPRO.org](http://www.eatrightPRO.org), sign in, and click on *My Academy*. Scroll down to *Membership Information* and click *Enroll in Auto Renew*. Toggle the switch next to *Auto-Renew Membership* to turn this feature on or off. Click *Edit* to add a credit card to be used for the annual payment. Contact the Academy's Member Service Center if you have questions or need additional assistance.

### **Why do I receive a message that I am not eligible to renew?**

In most circumstances, you have received this message because you have already renewed your Academy membership, or you may be enrolled in the Auto-Renew program. If you believe this to be false, please contact our Member Service Center at 800/877-1600, Option 1 and a representative will be able to assist you.

### **How can my employer pay a portion of my dues?**

If your employer wants to pay for all or a portion of your membership dues, please have them contact [membership@eatright.org](mailto:membership@eatright.org) or call our Member Service Center at 800/877-1600, Option 1. To ensure prompt and appropriate processing of your membership renewal, please request that your employer provide the Academy with your name (as it is listed on your account) and member ID number with the payment. Learn more about talking to your [Employer with the Employer Dues Toolkit](#).

### **Can I pay for membership after May 31st?**

Yes, you can pay after May 31st, but your membership dues will be subject to an additional \$25 reinstatement fee.

### **How do I show proof of membership?**

You can download and print a membership card. Go to [www.eatrightPRO.org](http://www.eatrightPRO.org), sign in, and click on *My Academy*. Under *Membership Information*, you will see the option to download and print the membership card.

### **I lost my membership card; how can I get a new one?**

You can download and print a membership card. Go to [www.eatrightPRO.org](http://www.eatrightPRO.org), sign in, and click on *My Academy*. Under *Membership Information*, you will see the option to download and print the membership card.

### **Is membership tax deductible?**

Yes, a portion of Academy membership may be tax deductible as ordinary business expenses. For the 2023-2024 membership year, it is estimated that 10% of the total dues amount is allocated to lobbying activity and is therefore not deductible.

**I created an account on [www.eatrightPRO.org](http://www.eatrightPRO.org), but everything I try to access says I'm not a member. Why is this?**

In order to receive access to the member-only content on the website, you must be an Academy Member. Once membership dues are paid, Members can take advantage of many [valuable benefits](#).

**I am an RDN, but I am not practicing, can I still be a member?**

Yes, you can still be a member of the Academy. Learn about the different [member types and criteria](#) that is applicable.

**I am retiring, can I still be a member?**

Yes, you can continue your Academy membership as a [Retired](#) category member if you are 62 years of age or older and no longer gainfully employed in dietetics. For more information on changing your membership category, please contact the Academy Member Service Center ([membership@eatright.org](mailto:membership@eatright.org) or 800/877-1600, Option 1)

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**How can I obtain a receipt?**

To find your receipts, please go to [www.eatrightPRO.org](http://www.eatrightPRO.org), sign in, and click on *My Academy*. Under *Account Information* click on *View order history*, click on the "+" next to the appropriate category to display available receipts. You will then be able to review open and paid invoices, as well as print a receipt.

## **DPG, MIG, and Affiliate Memberships**

**What is a DPG?**

A [DPG](#) is a dietetic practice group. These professional interest groups enable members to enhance their specialized knowledge, share practice tips, and establish relationships with colleagues from all over the world.

**What is a MIG?**

A [MIG](#) is a member interest group. These are groups of Academy members who have a common interest. Unlike dietetic practice groups or affiliates, member interest groups focus on areas other than the practice of dietetics or geographic location.

**What is an affiliate?**

[Affiliates](#) are the Academy's state-level associations. They sponsor local education programs, networking opportunities, scholarship fundraising efforts and more. Affiliate membership is included in your Academy membership. You can select any of the 50 states, District of Columbia (DC), Puerto Rico or the International Affiliate of the Academy of Nutrition and Dietetics as your affiliate, although most members select the state where they reside or work.

### **How do I add a DPG or MIG?**

To add a DPG to your membership and you have already renewed your Academy membership, please go to [www.eatrightPRO.org](http://www.eatrightPRO.org), sign in, and click on *My Academy*. Scroll down to the *Membership Information* section, under *My Groups*, please click *Add Groups*. Next, select the group(s) that you want and make your payment at the end.

If you have not renewed your membership, you can add DPGs and/or MIGs when joining or renewing your Academy membership.

### **I purchased a DPG or MIG today, so why can't I sign in?**

Please allow 1-2 business days for your membership data to sync with the DPG or MIG.

### **How do I update dietetic practice groups (DPGs) or member interest groups (MIGs) if I have enrolled in Auto-Renew?**

Please contact our Member Service Center at 800/877-1600, Option 1 and a representative will be able to assist you.

### **How do I change my affiliate?**

To change your Academy affiliate, please email [membership@eatright.org](mailto:membership@eatright.org) or call our Member Service Center at 800/877-1600, Option 1 and a representative will be able to assist you. You can change your affiliate at any time at no additional cost. Please allow 1-2 business days for your membership data to sync with the affiliate.

### **Can I switch my DPGs or MIGs after I have paid my membership dues?**

DPGs and MIGs are non-refundable and non-transferable. However, if you notice that your DPG and/or MIG membership was processed incorrectly, please email [membership@eatright.org](mailto:membership@eatright.org) or call our Member Service Center at 800/877-1600, Option 1 and a representative will be able to assist you.

### **Complimentary CPEUs for Members**

#### **How do I get more CPEUs for free with my Academy membership?**

There are up to 24 complimentary CPEU available to Academy members per year through the *Journal of the Academy of Nutrition and Dietetics* and [additional CPEU](#) throughout the year.

#### **How do I access the *Journal* quizzes?**

To access the *Journal* Quizzes, go to [www.eatrightPRO.org](http://www.eatrightPRO.org), sign in and click on *My Academy*. Scroll down to *Membership Information*, *Journal Quizzes* and click *Access*. You will then need to sign in again (using your eatrightPRO log-in details). From there, you will be redirected to the *Journal* quiz website. The first page will have a list of all the quizzes that you have already completed. To start a new quiz, click on *Select Available Journal Quizzes*.

## **Additional Information**

### **Where can I find my profile information?**

You can view your profile information by signing in to [www.eatrightPRO.org](http://www.eatrightPRO.org) and clicking on *My Academy*. In this section, you will find all your Academy profile information and can make changes, if necessary.

### **How can I change my name?**

If you are eligible for or hold the RDN or NDTR credential, you must make changes through CDR. You now have the option to request changes online or through the mail, following [instructions provided by CDR](#). If you are not eligible for the RDN or NDTR credential, please email [membership@eatright.org](mailto:membership@eatright.org) for instructions.

### **Can I get assistance with coding and reimbursement?**

Academy members can get assistance with coding and reimbursement by checking the [Payment section of eatrightPRO](#) and attending the [Payment and Reimbursement Office Hours](#).

### **Do I have access to the Nutrition Care Manual (NCM<sup>®</sup>) and electronic Nutrition Care Process Terminology (eNCPT)?**

As an Academy member, you receive Academy preferred pricing on the [NCM<sup>®</sup>](#) and [eNCPT](#).