

## Evaluation of Distance Education Program

Use this evaluation tool to collect evidence and include the evidence in your self-study or site visit report

<p><b>Distance Education Definition:</b> Distance education is defined as the delivery of instruction, which includes any didactic courses in the professional curriculum and supervised experiential learning where students are separated from instructors and/or program directors. The program must use one or more of the technologies listed under general requirements to deliver instruction to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor, either synchronously or asynchronously.</p> <p>Regular and substantive interaction is engaging students on a regular basis in teaching, learning and assessment, consistent with the content under discussion, and includes at least two of the following: providing direct instruction; assessing or providing feedback on a student’s coursework; providing information or responding to questions about the content of the course or competency; facilitating a group discussion regarding the content of a course or competency; or other instructional activities approved by ACEND. A regular and substantive interaction between the student and the program director/instructor must be reasonably frequent and consistent (at least once per week; may include advising), primarily initiated by the program director/instructor, related to the dietetic program/course, and provide useful/meaningful information to the student.</p>	
<b>General Requirements</b>	
Mode of Delivery (Check all that apply): <input type="checkbox"/> Internet <input type="checkbox"/> Audio video Conference <input type="checkbox"/> Audio Conference <input type="checkbox"/> One or 2-way transmission via DVDs, CD Rom <input type="checkbox"/> Web-based management system/Software <input type="checkbox"/> Other - Explain:	
Does the program ensure that regular and substantial interaction between the faculty and student occurs as required by USDE? (minimally once a week recommended)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are faculty, staff and students fully integrated into academic and social life of the program as evidenced by faculty and students assigned to committees; students engaged in professional organizations; comparable research available to all faculty and students; scholarly activities and faculty development opportunities regardless of location or distance?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Discuss evidence supporting your evaluation:	
<b>Standard 1: Program Characteristics and Resources</b>	
RE 1.3: Are administrative, technical and financial support, learning resources, and support services adequate to support distance education?	<input type="checkbox"/> Yes <input type="checkbox"/> No
RE 1.3: Do all students have comparable access to faculty, advising, academic affairs, teaching and learning technology, student services, professional organizations and library resources?	<input type="checkbox"/> Yes <input type="checkbox"/> No
RE 1.5: Is a single program director assigned to the program?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Discuss evidence supporting your evaluation:	
<b>Standard 3: Curriculum and Learning Activities</b>	
Note: Team should observe course offered using distance technology	
RE 3.1 Do learning activities completed by distance students support the requirements of ACEND’s accreditation standards?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Discuss evidence supporting your evaluation:	

<b>Standard 4: Student Learning Assessment and Curriculum Improvement</b>	
RE 4.3.c: Does the program ensure that comparability of education occurs between distance and on-site students?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Discuss evidence supporting your evaluation:	
<b>Standard 5: Faculty and Preceptors</b>	
RE 5.2.c: Is training and support on distance learning technology provided to faculty to ensure effective teaching?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Discuss evidence supporting your evaluation:	
<b>Standard 7: Information to Prospective Students and the Public</b>	
RE 7.3.e: Are costs to student to participate in distance education included in web site information, including for verification of identity, technology needs, etc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No
RE 7.3.j: Is information about the requirements for distance education components readily available on the web site?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Discuss evidence supporting your evaluation:	
<b>Standard 8: Policies and Procedures for Enrolled Students</b>	
RE 8.2.o: Are processes established to ensure the student who registers in a course is the same student who participates in and completes the course? USDE requires institutions to verify the identity of a student who participates in class or coursework by using methods such as: secure login and pass code; proctored exam; other new technology and/or practices.	<input type="checkbox"/> Yes <input type="checkbox"/> No
RE 8.2.r: Are processes in place to protect the privacy of information used to identify students in distance learning?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Discuss evidence supporting your evaluation:	