Competency Software Updates

Accreditation Council for Education in Nutrition and Dietetics
the accrediting agency for the Academy of Nutrition and Dietetics

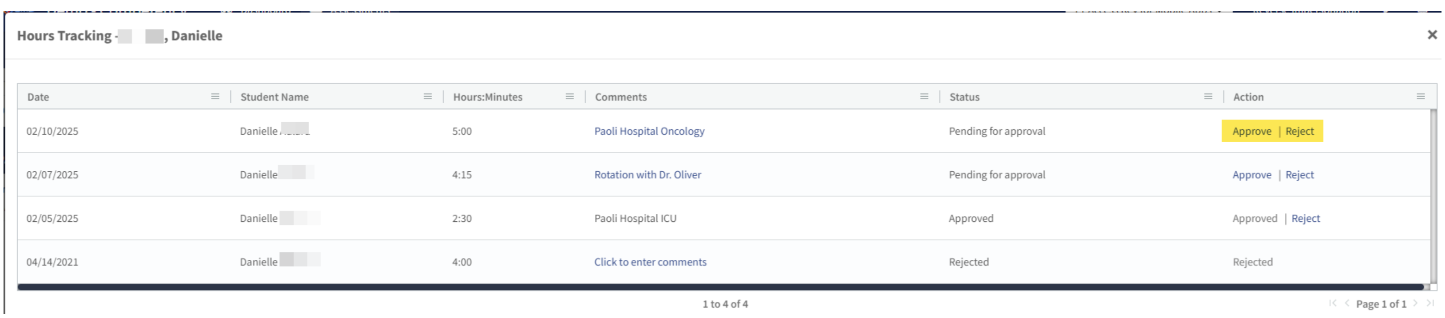
Competency is continuously evolving to better serve your needs with monthly updates. To stay informed about the latest features and improvements, please check the [Competency Software Resources] webpage regularly. Your feedback is invaluable, and we're committed to ensuring that *Competency* remains a helpful tool for your program.

March 2025

Blackboard LMS Integration
Blackboard assignments with rubric grading can be imported to Competency. Imported data, including criteria and point scores, can be mapped to competencies and other configurations in Question Mapping for comprehensive competency tracking. A user guide and video tutorial will be posted on the ACEND website in the future.

ExamSoft LMS Integration
ExamSoft assignments with rubric grading can be imported to Competency. Imported data, including criteria and point scores, can be mapped to competencies and other configurations in Question Mapping for comprehensive competency tracking. A user guide and video tutorial will be posted on the ACEND website in the future.

Hours Tracking
The Hours Tracking panel now displays a learner's complete hour submission history, including submitted and approved hours. Preceptors, Program Directors, and Admins can now approve or reject hours directly within this panel, removing processed hours from the Hours Tracking Report.



Program Email Logs:
Program Directors can now view emails sent from their associated programs, providing improved visibility and control over program communications.

Reports:
The Rubric Assessment report was updated to showcase improved organization when exporting the report, making it easier to review individual student performance. Display labels were also updated to their correct terminology.

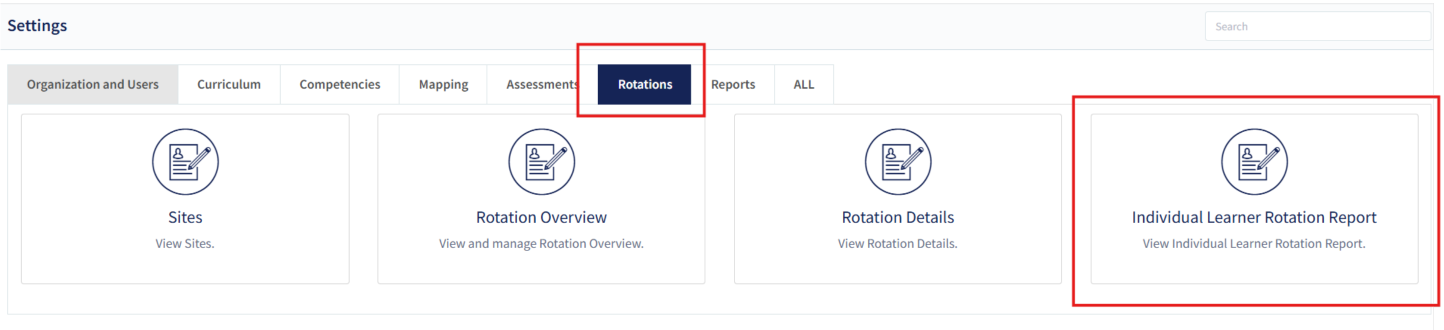
February 2025

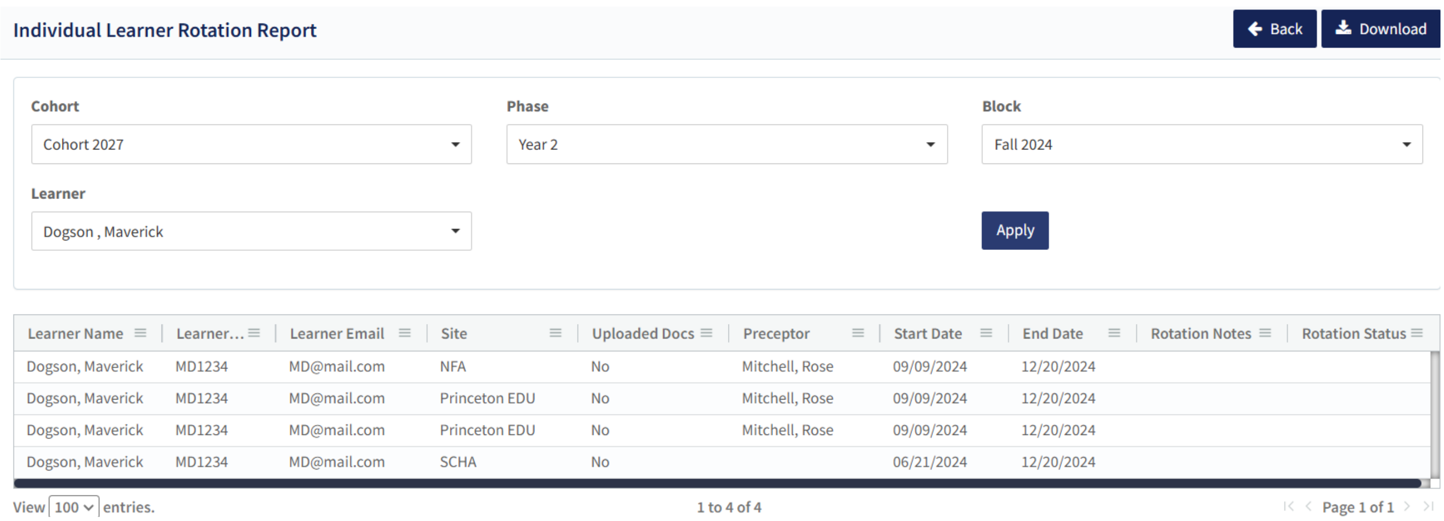
D2L Integration
Assignments with rubric grading can be imported to Competency. The step-by-step user guide and video tutorial are not yet available but will be posted on our Competency Software Resources webpage when available.

Competency Software Updates

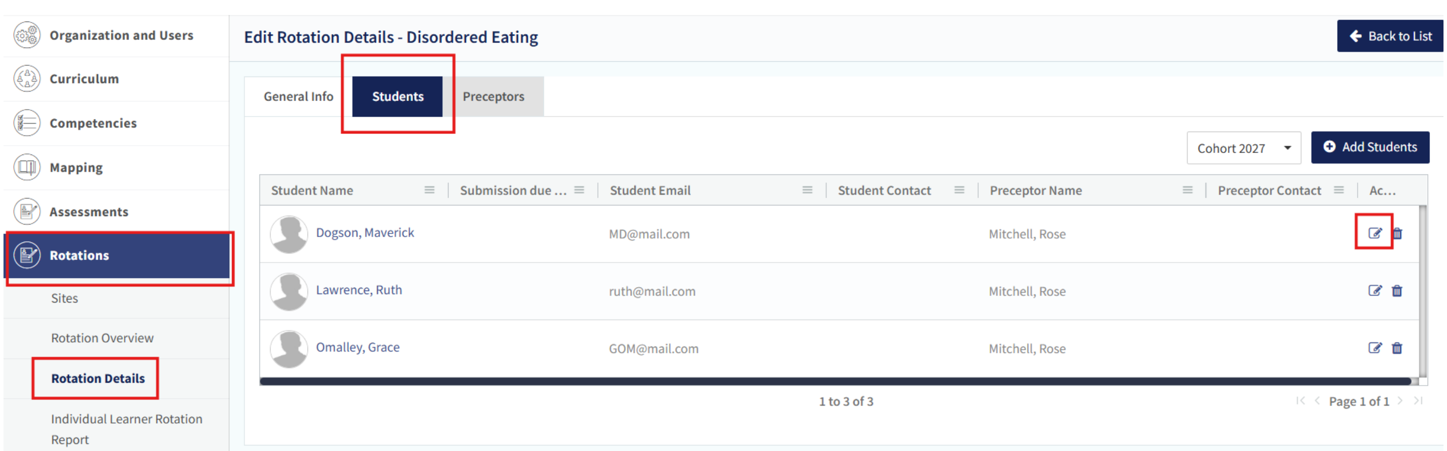
Reports

A new Individual Learner Rotation Report is now available. This report enables program directors to select a specific student/intern and view the rotations, preceptors, and sites assigned to the student. This report is found under Rotations in your settings menu.





Program directors can also add notes and the rotation status (completed, incomplete, and in progress) for each of the students assigned to a rotation detail. These fields will show on the Individual Learner Rotation Report. To add notes and rotation status, go to **settings – rotations – rotation details**. Search for the rotation detail you want to access. Click the **student** tab. In the **actions** column, click the **edit icon** for the student you want to add information for.

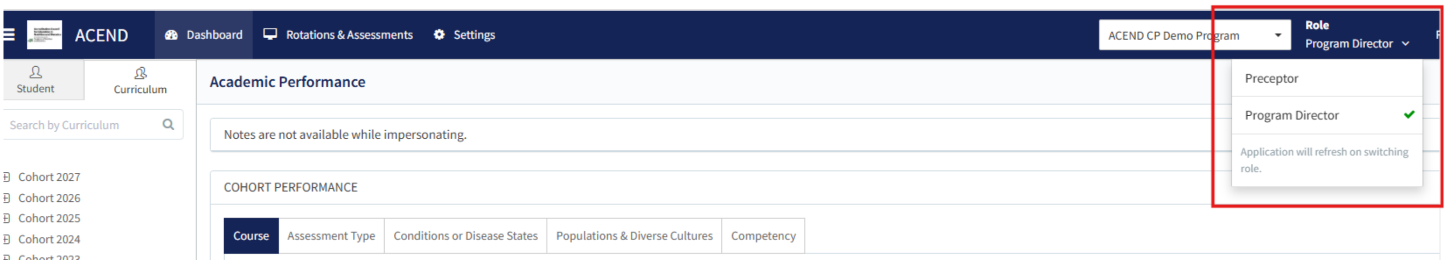


In the popup, you can add notes about the student related to this rotation and update the status. Adding this information is optional.

November 2024

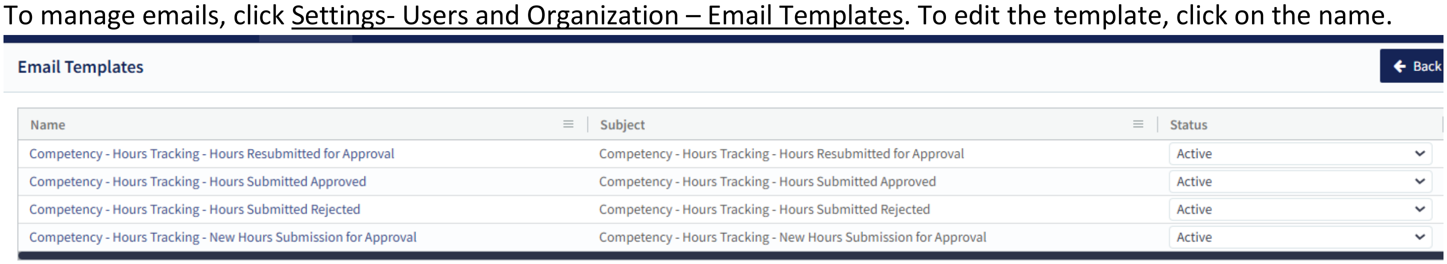
Multiple Roles

Users can toggle between primary and secondary roles using the dropdown at the top of the screen and the dashboard dynamically displays for that role.



Email Templates

Program directors can activate, deactivate, and edit Hours Tracking emails for preceptors and students.
To manage emails, click Settings- Users and Organization – Email Templates. To edit the template, click on the name.



Canvas Integration

Canvas assignments with rubric grading can be imported from Canvas to Competency. The rubric criteria will import along with the points and convert to a percentage. Program directors can then map each rubric question within Competency. A Canvas Integration User Guide will be posted soon on the ACEND website.

Site Import User Creation Validations
When importing sites, you are required to add the preceptor's name and email address. A fix was added to recognize if the preceptor user has already been entered in the system, and if so, not create a duplicate preceptor user.

Hours Tracking Report
The Hours Tracking report has been updated to include the following fields in the download file: Student Name, Date, Hours Logged, Rotation, Approver, Comments, and a subtotal per student.

Checklist Report
Fixed an issue where the student column was not populating correctly on the downloadable Excel file and removed bad data when downloading.

Rubrics
Bug was fixed that allowed rubric criteria to be mapped to parent competency. You now can only map to the sub-competency level.

Updated the software to allow users to update the assessment type (summative or formative) for a rubric assessment if that has not been used yet. This will allow for a rubric which had the incorrect assessment type assigned to be changed without impacting historical data.

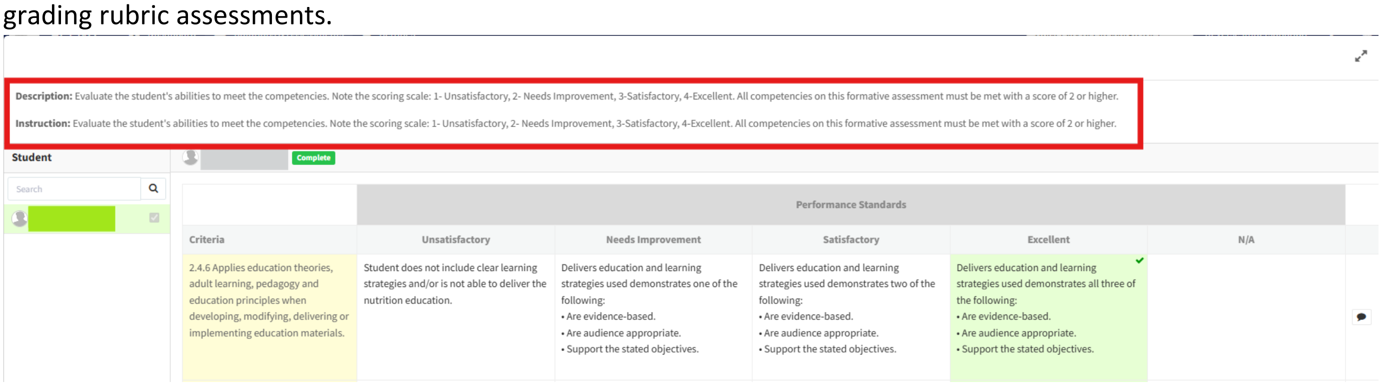
Added the ability to clone a rubric but not copy the assessment type setting, and only copy the rubric questions and mapping. This allows the program director to select the assessment type for the cloned record.

Fixed an issue where when adding a rubric to a rotation, a duplicate rubric was also being added to another incorrect rotation.

October 2024

Patient Encounter Notes
Preceptors can now view Patient Encounter Submission History on mobile devices (Android and iOS).

Rubric Description and Instruction
Rubric descriptions and instructions now show on the rubric for the evaluator (preceptor or program director) when grading rubric assessments.



Competency Software Updates

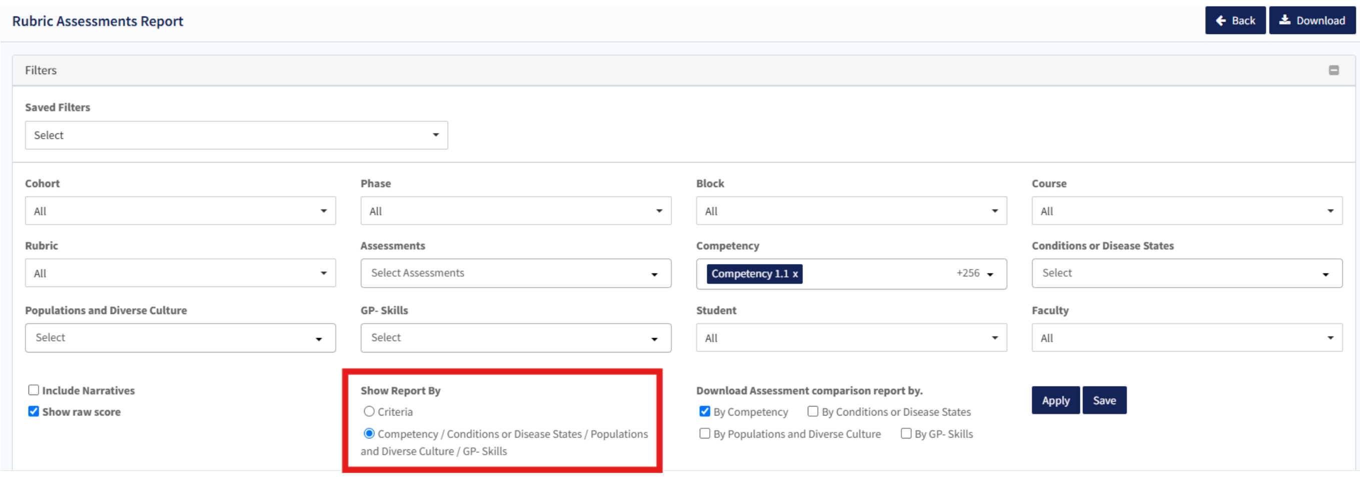
Canvas Integration

Added support for multiple attempts for Canvas API import. This feature will support when an assessment is set to allow multiple attempts in Canvas. When the option to keep the highest or latest score is selected, the same assessment can be re-imported and the questions and score updated to the latest data in Canvas. The preview page will display whether the question/score already exists or will be updated.

Reports

Updated filters on the Rubric Assessment report to generate data correctly:

- Fixed “Show Report by Competency” option to display data.
- Displayed the overall score for the learner correctly when selecting to show reports by the Criteria option.
- Removed narrative when “includes narrative” option is not selected.



Updated Checklist report to fix an error that caused the page to not load.

September 2024

Bulk Import Sites Form

When bulk importing rotation sites using the Bulk Import Site Form, only **name** and **type** are required on the form.

If you are adding preceptor information to this bulk import site template (not required), please include first name, last name, and email address. Leaving the name blank but adding an email address will create a user profile for your preceptor with no name which you will not be able to edit.

Patient Encounter Notes

Preceptors are now allowed to sign off on patient encounter notes on mobile devices (Android and iOS).

Competency App

The web and mobile app are now synchronized so data is immediate between the two.

Confirmation Pop-Ups for Mac Users

Fixed an issue with Mac computers where confirmation dialogue boxes were not displaying. As a Mac user, you will now see the confirmation pop-ups when making a new selection such as changing a rubric from draft to active.

Competency Software Updates

User Permissions

Fixed an issue where program directors with a secondary user role of preceptor were only seeing a preceptor dashboard instead of the primary program director dashboard.

Adding a Preceptor to Rotation Site

Resolved an issue where a deleted user with the role of preceptor was still able to be added to a rotation site.

Checklist Report

Checklist reports will now filter out checklists that have been deleted.

Conditions and Disease States/Populations and Diverse Cultures/GP Skills

Updated all conditions and disease states, populations and diverse cultures, and GP skills for all program types to only display the content relevant to the program type.

Duplicate users

Resolved an issue where rotation site and rotation detail bulk import forms were creating duplicate users.

August 2024

Assign preceptor/faculty to a rubric (DPDs only)

Program directors can now assign a preceptor role to a rubric for DPD programs. This enables your preceptor/faculty to only have access on their dashboard to the rubrics and students that they teach, better aligning with FERPA laws.

Please download the DPD Program Director User Guide or watch this training video for step-by-step instruction on how to assign a preceptor to a rubric.

Dashboard data updates

Previously, data from scored rubrics were not populating on the dashboard. This has been fixed and rubric data will now populate. In addition, it was previously understood that rubric data displays as a percentage based on how the student scored on a rubric. For example, if a student scored a 3 on a 4-point rubric, the percentage on the dashboard would display as a 75% (3/4) for that competency. Now, you can set your own scoring levels for your rubrics so that the dashboard populates with your specific scoring levels. For example, if 3 and 4 are both considered "passing" you can set the scoring level as 100 for the level 3 and level 4 options. If the student scores a 3 on the 4-point rubric, the dashboard would display a 100% for the competency.

Assign yourself as a preceptor to a rotation

If you are a program director with a secondary role of preceptor, you now have the ability to assign yourself as a preceptor to a rotation. Under Rotation Details on the preceptor tab, your name will populate as an option.