

FNCE® 2025 | Proposal Review Criteria

The Committee for Lifelong Learning (CLL) looks for original ideas and subject matter experts to present advanced-level, cutting-edge information and evidence-based sessions that address current challenges faced by nutrition and dietetics professionals. Proposals that offer diverse and different perspectives and that incorporate hot topics/exploratory science also are invited, with a clear plan for how the evidence basis will be communicated to the audience. Major portions of the presentation should not have been presented prior to FNCE® 2025.

The CLL evaluates each proposal using a comprehensive and holistic approach based on educational value, the extent to which it presents new and/or significant information to the dietetics profession, and how it fits into the scope of proposals received.

Quantitative evaluation

CLL members individually evaluate each proposal quantitatively using the rubric below:

1. Relevance of topic to nutrition and dietetics professionals
2. New, essential or applied practice information
3. Supporting evidence for session:
 - Established topics: advanced level of content science and/or evidence-based information
 - Emerging science and topics: relevant substantiation
 - Experiential topics: information presented in a way that advances professional skills
4. Demonstration of collaboration, a cross-disciplinary approach and/or diversity
5. Comprehensive actionable session learning objectives
6. Speaker(s) outline that relates to session objectives, describes each speaker's presentation separately, highlights new/significant/emerging topic and is relevant to the profession
7. Speaker(s)/moderator who are established and recognized professional experts in the field with experience(s) consistent with topic

Qualitative evaluation

As a group, CLL members consider the following factors in their discussion of the highest scoring sessions and then vote for each proposal.

- Original ideas that challenge and empower nutrition and dietetics professionals to embrace change.
- Solution-oriented sessions that address current food and nutrition challenges faced by nutrition professionals.
- Alignment with the Academy's Strategic Plan.
- Proposals for sessions that provoke discussion and audience engagement.
- Different, diverse, and inclusive perspectives.
- Quality of evidence.

Final acceptance considers how proposals fit into the total scope of programming for that year's FNCE®.

About the Committee

The Academy's Committee on Lifelong Learning (CLL) is responsible for the review and selection of educational sessions (core programming) for the Food and Nutrition Conference and Expo® (FNCE®). The committee is composed of 10 to 14 members, each serving as an expert in a particular practice area. Members are appointed based on diversity of experience and expertise to ensure educational programming is science-based and encompasses the full spectrum of practice areas.